Power Surge – Hickman Softball Complex

Field Reservation Protocol

Before any team may reserve fields at the Hickman Softball Complex, the following requirements must be met:

Eligibility Requirements

1. **Team Agreement** – The Power Surge team agreement must be signed and turned in.
2. **Insurance** – The team must have current team insurance in place.
3. **Dues & Fundraising** – Teams must be current on all monthly Power Surge dues **and** must have actively participated in the required Power Surge fundraisers.

Only teams in good standing on all of the above will be approved to reserve fields.

Steps to Reserve a Field

1. **Check the Calendar**
    - Go to the Power Surge website.
    - Under the **About Us** tab, click on **Calendar**.
    - Review the dates to confirm field availability.
2. **Submit a Reservation Request**
    - If the date(s) are available, send a **text message** to:
      Brent Torgeson – 619-884-6195
    - Text message must include:
        - Team Name
        - Date Requested

        - Number of Fields Needed
        - Requested Time(s)

3. **Confirmation**
    - Reservations are not final until you receive confirmation from Brent Torgeson.
    - **A deposit of $250** must be submitted at the time of approval.

Expectations for Teams Reserving Fields for Tournaments or Friendlies

All teams hosting events at the Hickman Softball Complex are responsible for the following:

- **Snack Bar**
    - All items (food, drinks, supplies) must be provided by the reserving team.
    - All items must be removed at the end of the event.
    - The snack bar must be cleaned before leaving.
- **Trash**
    - All trash from the event must be collected and taken to the dumpster.
- **Field Care**
    - Teams must supply their own athletic chalk.
    - All fields must be dragged after the event.
- **Bathrooms & Restrooms**
    - Teams are responsible for stocking bathrooms with toilet paper and paper towels.
    - Bathrooms must be cleaned, and all trash removed at the end of the event.
    - Follow the **Power Surge Bathroom Protocol Sheet** for closing procedures.
    - If **additional porta potties or servicing** are required for the event, the reserving team is responsible for arranging and covering all costs related to this service.

Fair Use of Field Reservations

As our organization continues to grow, we are fortunate to have the Hickman Softball Complex available for both practices and events. To make sure all of our teams have the opportunity to benefit from this facility, we want to share some important reminders regarding field reservations:

- Some teams may wish to reserve fields frequently for tournaments or friendlies. While these events are encouraged, we must also ensure that **all teams have fair access** to fields for both events and practices.

- Reserving an excessive number of weekends limits opportunities for other teams to host events or secure practice time.

- Our priority is to balance use between **team practices** and **tournaments/friendlies**, ensuring equal opportunity for every Power Surge team.

- $250 Deposit will be refunded after inspection of the complex and the checklist was followed. Deposit will be forfeited and possible loss of Hickman privileges for reserving in the future by not completing cleanup check list.

✅ **Our goal is simple: fair and equal access for all Power Surge teams.** By being mindful when requesting reservations, we can ensure our facilities serve every team in the organization.